



# RSMAS Academic Plan (PhD)

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## **PART I: First Semester**

Students must fulfill the minimum Graduate School requirements and RSMAS program requirements for graduation. Discuss the following academic requirements with your Program Director and return the form to GSO with part I completed by the end of your first semester.

**Student Name:** \_\_\_\_\_ **Student ID #:** \_\_\_\_\_

**Program:** \_\_\_\_\_ **Admission Term/Year:** \_\_\_\_\_ **Expected Graduation:** \_\_\_\_\_

### Select one:

- I do not have any graduate level coursework to transfer towards my PhD degree.
- UM Graduate School requirements: Minimum **60** total credit hours
    - ✓ Must include 24 course credits in residence
    - ✓ Must include 12 dissertation credits in residence
  - RSMAS program requirements (**Completed by Program Director**):
    - Program course credit requirements: \_\_\_\_\_
    - Program dissertation credit requirements: \_\_\_\_\_
    - Additional program requirements or comments (i.e. waiving required courses): \_\_\_\_\_
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- I have completed a MS degree. My Program Director has approved \_\_\_\_\_ credit hours to be applied towards my PhD (up to 24 credits may be approved).
- UM Graduate School requirements: Minimum **60** total credit hours
    - ✓ Must include 24 course credits in residence
    - ✓ Must include 12 dissertation credits in residence
  - RSMAS program requirements (**Completed by Program Director**):
    - Program course credit requirements: \_\_\_\_\_
    - Program dissertation credit requirements: \_\_\_\_\_
    - Additional program requirements or comments (i.e. waiving required courses): \_\_\_\_\_
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- I have not completed a MS degree but I have completed some graduate level coursework that may be eligible to transfer. My Program Director has approved a transfer of \_\_\_\_\_ credit hours towards my PhD (up to 9 credits). \*Complete [Petition for Transfer Credit](#) form and submit to GSO.
- UM Graduate School requirements: Minimum **60** total credit hours
    - ✓ Must include 24 course credits in residence
    - ✓ Must include 12 dissertation credits in residence
  - RSMAS program requirements (**Completed by Program Director**):
    - Program course credit requirements: \_\_\_\_\_
    - Program dissertation credit requirements: \_\_\_\_\_
    - Additional program requirements or comments (i.e. waiving required courses): \_\_\_\_\_
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**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Program Director Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**PART II: Semester Before Expected Graduation**

Students must first meet with the GSO Senior Program Coordinator and then their Program Director to complete Part II of the Academic Plan. The completed form is due to GSO one semester before expected graduation.

**Pre-Clearance Meeting Date:** \_\_\_\_\_

**Missing Milestones:** \_\_\_\_\_

**Sr. Program Coordinator Signature:** \_\_\_\_\_

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**Please complete the following:**

- I printed a copy of my transcript and met with my Program Director to review.
- I checked for any incomplete **(I)** and missing grades **(NG)**.
  - *Change of Grade forms must be submitted by the Program Director or course instructor.*
- Including my current term, I still need to complete the following credit hours to meet the Graduate School and program requirements **(Completed by Program Director):**
  - Course credits remaining: \_\_\_\_\_
  - Dissertation credits remaining: \_\_\_\_\_
  - Other requirements or comments: \_\_\_\_\_

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Program Director Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

GSO Date  
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